




STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Joe Manchin III  
Governor

Martha Yeager Walker  
Secretary

MEMORANDUM

**TO:** EMS Agency Officials

**FROM:** Deron E. Wilkes, Chief of Operations 

**DATE:** 30 March 2009

**SUBJECT:** **Electronic Patient Care Reports for ALS Intercept Responses**

During recent workshops on the system's new electronic data system, questions have been asked concerning the need to complete patient care reports on responses involving mutual aid - specifically ALS intercept responses. After discussing the different options, the Office of EMS believes it is in the best interest of the patient and the responding agencies that all agencies involved in the transport and treatment provided during transport complete a patient care report. This permits the system to track all agency patient-contacts and ensures all patient care is appropriately recorded. It also appears this is similar to the practice most agencies currently follow when completing paper patient care reports.

There was some concern about the effect this may have on the quality of the data available from the system. However, we believe these concerns can be addressed through a screening process designed to identify multiple patient care records on the same incident. Additionally, I believe each EPCR system has a means to identify the "Primary Role" of the unit completing the report. This data point would be one obvious means for the assisting unit to indicate their role in the response.

With these facts in mind, **all agencies involved in the transport and treatment provided during the transport should complete an appropriate patient care record (paper or electronic) and submit as per current policy.**

Please feel free to contact me if you have any questions. I can be reached in the Office at 304.558.3956 or by email at [Deron.E.Wilkes@wv.gov](mailto:Deron.E.Wilkes@wv.gov). Thank you for your assistance.

cc: Office of EMS staff  
WV EMS TSN regional field office staff

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